



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SMT. P. N. DOSHI WOMEN'S COLLEGE
Name of the head of the Institution	Dr. Asha Menon
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02225123484
Mobile no.	9892474794
Registered Email	principalspndoshi@gmail.com
Alternate Email	iqacspndoshi@gmail.com
Address	S. P. N. Doshi Women's College, Cama Lane, Ghatkopar (W)
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400086

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Madhumita Bandyopadhyay
Phone no/Alternate Phone no.	02225135439
Mobile no.	9987087418
Registered Email	iqacspndoshi@gmail.com
Alternate Email	principalspndoshi@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://www.spndoshicollege.com/pdf/AQAR_final_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.spndoshicollege.com/pdf/AcademicCalendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.50	2003	21-Mar-2003	20-Mar-2008
2	A	3.02	2010	28-Mar-2010	27-Mar-2015
3	A	3.02	2016	29-Mar-2016	28-Mar-2023

6. Date of Establishment of IQAC	01-Sep-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Discussion on New NAAC Guidelines	29-Mar-2019 2	42
Workshop on Advanced Teaching Methodologies and Technologies	19-Mar-2019 6	38
Lecture on MOOC	18-Mar-2019 1	36
Workshop on Intellectual Property Rights	18-Mar-2019 1	41
Lecture on Google Classroom	14-Jul-2018 1	31
Workshop on Mindful Conversations	18-Jun-2018 6	41
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Signed MoU with IQAC Cluster Maharashtra at Maniben Nanavati College for collaboration with colleges for carrying out work of IQAC
- Trained and motivated teachers to use ICT tools more frequently in teaching learning and evaluation.
- Registration of Alumni Association
- Participation in NIRF
- Registration of

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Revisiting Vision and Mission of the college	Sessions were arranged. Work in progress.
Installation of smart television sets in selected classrooms	Installed smart television set in one room
Conducting Energy Audit	Work in progress
Registration of Alumni Association	Process for Alumni Association (Sannidhya) Registration was completed
Enhancing research activities among staff and students	<ul style="list-style-type: none"> • Workshop on IPR • Workshop & Lecture on Research Methodology • Inter collegiate Student Research Paper Presentation Competitions by various departments/faculties (Annual Research Competition (BCA, BMM, BMS), Trishool (Psychology), Urjita (Home Science)) • Certificate Course in Research Methodology for students • Communicating to the students about forthcoming seminars and supporting them for their paper presentation, registration and travel
Organizing workshop for teachers on Teaching-Learning methods	Organized Workshop / Lecture on: <ul style="list-style-type: none"> • Google Classroom • MOOC • Advanced Teaching Methodologies and Technologies
External Academic and Administrative Audit	Internal Academic Audit for the year 2017-18
Training non-teaching staff for MIS	Informal training according to upgradation in existing MIS Training for use of POS (Cashless Machine) for cashless fees collection
Applying for Quality Audit (NIRF, ISO)	Participated in NIRF
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	06-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	09-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MIS for Office Administration: A customized cloud based MIS is in place for staff and students' data. A dedicated server is maintained as back up in the college. The data of the student from the time she enters the college till she leaves is registered in the database. Library is fully computerized with bar code system. List of Modules that are currently operational in the office administration MIS are - Admission, Admission Fees, GR generation, Roll Number generation, Attendance Register, Examination Fees, Seating arrangement, Subject combination, Leaving Certificate and Biometric for attendance. List of Module that is currently operational in the teachers' MIS is - Personal Information. List of Modules that are currently operational in the library MIS are - Accession, Circulation, Bookbank, Stock taking, Withdrawal, Barcode, Report generation and OPAC search facility.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Detailed planning is undertaken to ensure effective implementation of the curriculum. Keeping in mind the needs of the students, the plans are made at departmental and institutional level, which act as guideline for teachers. They are enumerated below: 1. Institutional Academic Calendar: Institutional academic calendar is prepared in the beginning of the year based on the academic terms, vacations and examination schedule given by the University and the same is shared with the stakeholders through college diary and website. 2. Semester-wise Teaching Plan: Every department prepares its own academic plan of the semester. Individual teachers prepare unit wise teaching plan for each semester of subjects/papers they teach, which are then finalized in the

departmental meetings. Record books are also maintained by teachers about their semester and day to day plans, methods of teaching, etc. 3. Departmental Meetings: Regular departmental meetings are conducted for planning and smooth execution of the academic programmes. 4. Meetings of Heads of the Departments: Heads of the Departments and Vice-Principals regularly review and monitor academic planning and delivery of the curriculum. 5. Execution of Teaching Plan These plans which are part of Teacher's Record Book are reviewed periodically by the Heads of the Departments and Vice-Principal. If it is found that time line was not maintained, extra lectures are arranged to complete the curriculum. For e.g., if a teacher is going for refresher / orientation programme the teaching plan is amended accordingly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Android Development	Nil	01/04/2019	6	It focuses on employability / entrepreneurship	Hands-on training for developing android applications

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Human Development	14
BSc	Food Science and Nutrition	28
BSc	Resource Management	14

MA	Industrial Pyschology	22
MCom	Finance	30
BCom	Accountancy and Finance	121
BA	Mass Media	55
BCA	Computer Applications	47
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback of teachers and institution is taken from the students through college MIS. A structured feedback form was created using Google Form for other stakeholders and was sent to all the teachers to be forwarded to all the other stakeholders. The faculty met and collated the information received and valid suggestions were conveyed to the Principal with a request to forward it to the respective BOS bodies. Based on the feedback from employers a few add-on courses were initiated for example: Accounting with Tally ERP9, Introduction to Python programming. The feedback of the teachers is conveyed to the respective teachers by the Principal on one-to-one basis with an open discussion on areas that need improvement. As per the feedback about the institution to improve the cleanliness of the campus as suggested by students the management has appointed 2 more support staff for the same.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy and Finance	144	120	120
BA	Mass Media	72	67	67
BMS	Management Studies	72	78	70
BCA	Computer Applications	72	74	65
BSc	Home Science	120	110	110
BCom	Nill	408	338	338
BA	Nill	264	207	207
MA	Industrial Pyschology	30	228	23

MCom	Finance	40	35	32
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2504	93	45	3	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every teacher is allotted 25-30 students. One hour per week is specified for students across faculties for mentoring in the timetable. There are pre-decided topics on which the teacher mentors the student. This is followed by open forum where individual students come up with their queries/problems which are attended to by the mentor. An informal feedback was taken from the students and the faculty members at the end of the term and it was found that many of the grievances and issues of the students were resolved. The teacher creates a positive rapport with the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2597	50	1:52

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	50	7	Nil	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Asha Menon	Principal	Best Teacher Award, SNDTWU
2019	Dr. Sachin Bhumbe	Assistant Professor	Mahatma Phule Meritorious Teacher

			Award
2019	Dr. Asha Menon	Principal	Dronacharya Award (MHRD)
2019	CA Vimal Ashar	Associate Professor	Dronacharya Award (MHRD)
2019	Dr. Madhumita Bandyopadhyay	Associate Professor	Dronacharya Award (MHRD)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous and Comprehensive Evaluations are undertaken through class tests, Assignment, Case Studies, Open book tests and Projects. Those students who do not perform well in the assignment are counselled individually and when required, weaker students are given more chances to improve their scores. Students involved in co-curricular and sports activities who miss the first test are allowed to appear in the second/ third round. Mentoring Counselling Committee help students deal with examination stress related issues. Students are evaluated for the practical courses on every session.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic schedule of the college is made immediately upon receiving the academic terms from SNDT Women's University. Tentative internal examination schedules are planned looking into vacations and other college activities for the year. Examination schedule is included in the Academic calendar of the college. Final examination is conducted by University on dates decided by them. Care is taken to see that 90 teaching days are completed. All academic and co-curricular activities are planned keeping in mind the examination schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.spndoshicollege.com/pdf/Compiled_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
001	BA	Nil	116	103	78.45%
002	BCom	Nil	258	228	88.37%

005	BSc	Home Science	54	46	85.18%
059	BCA	Computer Applications	47	46	97.87%
010	BMS	Management Studies	54	53	98.15%
131	BA	Mass Media	34	32	94.18%
129	BCom	Accountancy and Finance	121	118	97.52%
10	MA	Industrial Psychology	8	6	75.75%
1	MCom	Finance	29	29	100%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.spndoshicollege.com/pdf/college_evaluation_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC	18/03/2019
BSE Workshop	Accountancy and Finance	17/07/2018
BSE Workshop	Commerce	23/07/2018
BSE Workshop	Management Studies	29/11/2018
BSE Workshop	Commerce	03/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Hindi	1
Mass Media	1
Commerce	3
Computer Applications	6
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	13	8	16

Presented papers	14	13	1	3
Resource persons	1	4	3	11
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
'Self Defence'	Mission Sahasi, Akhil Bhartiya Vidhyarthi Parishad	2	50
Voter Awareness Rally	Municipal Ward Office Ghatkopar	4	157
ICT-enabling of Zilla Parishad school	Rotary Club of Ghatkopar(W)	2	30
Rural Health Camp	Inner Wheel Club of Ghatkopar and D Y Patil Medical College, Nerul	4	150
Workshop Series on Gender Equity	AKSHARA Gender Resource Centre	4	90
Annual Health Week	SPND Rotaract Club and The INNER WHEEL Club	4	1762
Jagrut Mumbaikar Abhiyan	Mumbai Police	2	110
Donation for Kerala Flood Relief	'GOONJ' Foundation, Ghatkopar East	4	115
Vanamahotsav	NSS Unit of SPND Women's College and Forest Department, Maharashtra	4	95
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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agency		activites	activites
No Data Entered/Not Applicable !!!			
View File			

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Arya Global Research Training Institute	11/07/2018	Training to the aspiring Pre-School teachers who have enrolled for ELP.	28
THRED	01/08/2018	Promoting Intergenerational Interactions.	458
Brightwayz	01/08/2018	To offer Competitive Examination Preparation Module Training to final year UG and all PG students	146
IQAC Cluster Maharashtra	27/08/2018	Focus on cooperation, promotion and networking of IQAC for standardization of policies and procedures	130
NIIT	24/04/2019	Providing high end IT training to students	25
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
880000	604615

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SpndLMS	Fully	V1.1	2003

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	206	4	206	1	4	7	9	10	0
Added	0	0	0	0	0	0	0	0	8
Total	206	4	206	1	4	7	9	10	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
95000	118953	3500000	3307441

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance Regular maintenance work is carried out for the equipments through annual maintenance contracts given to competent agencies. AMC for AC, Lift, PC/ Laptops, Projectors, Fire Extinguishers, Fridge and Microwave are covered. We have following in-house staff appointed by the management to look after regular maintenance work: • A campus supervisor and campus manager co-ordinate maintenance and repair work needed to be done on the premises. • An office staff is assigned the duty of looking after the ICT facilities. • An electrician attends to the day-to-day electrical works required to be done on the premises. Major electrical works are undertaken by a qualified contractor. • A contractor is available round the clock for regular repair and maintenance of the furniture and building. Utilization The college works from 7.20 a.m. to 4 p.m. in overlapping shifts to meet the high demand for courses. A master time table is prepared keeping in mind the requirements of all the sections which work in a synchronized manner so as to utilize the available infrastructural facilities to the optimum. Some lectures for the BMM, BCA, BMS and MA students are held on Sundays which also helps in availing the expertise of the visiting faculty. Our Certificate, Diploma and Add-On Courses are conducted beyond college hours or on holidays/vacation. University contact lectures for distance education students are conducted on Sundays and holidays. To ensure proper planning and maximum utility, Auditorium/ Conference Halls/Seminar rooms and Audio Visual Aids are booked in advance by the faculty members. The college premises are used for Board Examinations, Competitive and Professional Examinations and contact lectures for distance education, National, State and Municipal Elections, and for holding cultural programmes. On an average ` 2 to 3 lakhs per annum have been spent in creating additional facilities as per the need. Suitable place with computers, scanners, printers and internet facility is arranged for online admissions. As per the feedback from teachers more LCD projectors and computers have been bought in last four years. The staff room also has been equipped with computers and internet connectivity.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from 12 various schemes	515	698755
Financial Support from Other Sources			
a) National	GOI Scholarship / Freeship	295	3245685
b) International	Financial support from 7 various schemes	236	336750
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Show Nill	Institutional	70
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of our college organizes many functions like College Foundation Day, Annual Day, Farewell, UTSAV and various other activities of the university including cultural activities. The Student Council also organizes College Week where various competitions and programs are held. Students take initiative to plan and execute various programs and competitions. The Students of our college are also the members of various statutory bodies of the college viz. IQAC, Grievance Cell, College Development Committee, Womens' Development Cell and Safety Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In the beginning of 2018-2019 Alumni association (Sannidhya) was in the process of registration. Till then all the students of Final Years were considered as members of the association. At the end of the year 2018-2019, our Alumni Association (Sannidhya) got registered and the governing members were also elected. Later, it was decided that this association will have an annual gathering on 1st May every year where alumni of all the faculties will be invited. It is a regular practice to invite alumni for sharing their experience and knowledge in their profession with our current year students.

5.4.2 – No. of enrolled Alumni:

755

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet (May 01, 2019)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization At our institution, we have horizontal system of management with shared control and delegation of power and responsibility. Decision by consensus, transparency, readiness to accept suggestions and lateral thinking are the core virtues of our decision making system. We have sectional heads for all the UG and PG programmes. During bi-monthly meetings of these heads with the Principal, important issues of day-to-day functioning are discussed and action is taken. Respective heads take the responsibility of completing the specific work without any interference. Operational autonomy is achieved through various committees established at the faculty level and the heads of these faculties report to the Principal. Every department plans and conducts its own curricular and co-curricular activities with the approval of the Principal. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, College Development Committee (CDC) members and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. The management and the Principal maintain an open door policy which allows any staff or student to walk in their chamber in case of need which helps us to build a strong relationship with the stakeholders. Operational level: The Principal interacts with management, government and external agencies faculty members and maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different programs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college, the college follows the curriculum prescribed by the University. But for our add-on courses, curriculum is revised every year as per the need based on the feedback from various stakeholders.
Teaching and Learning	Organized workshop/lecture on: •

Google Classroom, • MOOC • Advanced Teaching Methodologies and Technologies

Examination and Evaluation

- The examination committee has reinforced norms for the conduct of the examinations and made all faculties aware of these norms before the commencement of the exams.
- Duty chart of invigilation duty is prepared and circulated much in advance to ensure presence of faculty during exams.
- Flying squads comprising of faculty ensures that the use of unfair means was checked.
- Continuous and Comprehensive Evaluations are undertaken through class tests, assignment problems, Case Studies and Projects
- Those students who do not perform well in the assignment are counselled individually and when required, weaker students are given more chances to improve their scores
- Students involved in co-curricular and sports activities who miss the test are given special tests.
- Conducting the college examination in the first year as per the university norms including multiple sets of question papers, moderation and revaluation.

Research and Development

- Lecture on IPR
- Workshop Lecture on Research Methodology
- Inter collegiate Student Research Paper Presentation Competitions by various faculties (Trishool, Urjita)
- 30 hours Certificate course in Research Methodology for TYBHSc students
- Financial support from the management for international paper presentations.

Library, ICT and Physical Infrastructure / Instrumentation

The college has encouraged the use of ICT based techniques of teaching-learning by all departments. Computers/Laptops and projectors have been allotted to different departments. The physical infrastructure has also received attention from the college authority. Renovation and up-gradation of laboratories, purchase of new computers, printers etc have been proposed in the current academic year. Establishing smart classrooms, fixing of LED TVs and Smart boards are in the pipeline.

Human Resource Management

- Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience.
- Workshop and special lecture to

	<p>enrich students and staff were held in the academic year 2018-2019. • IQAC organized the workshop on IPR, MOOC and Advanced Teaching Methodologies and Technologies. • Faculty members are encouraged to participate in trainings, workshops and staff development programs. Different sub-committees are nominated by Teachers' Council to ensure academic and administrative experience of faculty members • The College has a Staff Study Circle where the teachers share their thoughts on current topics.</p>
Industry Interaction / Collaboration	<p>Faculty members have collaborated with national and international eminent academicians during the various seminars/conferences they have attended and published research papers in the current year. Departments take students for field visits where they interact with the industry. The College had signed many MOUs with various industries for training and placement.</p>
Admission of Students	<p>To publicise programmes and courses available, hoardings were put at railway stations, standies at the college, pamphlets were distributed and advertisement were telecasted on local cable.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	<ul style="list-style-type: none"> • Admission of the students are done online through University portal. • Notices and circulars are communicated to different departments through e-mail from the office of the Principal. • GR, Roll Numbers and Attendance Registers are generated through MIS system. • Each and every IQAC notice is circulated by the coordinator through e-mail
Finance and Accounts	<ul style="list-style-type: none"> • The college fees is collected through cashless transactions i.e. POS and demand draft. • Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software
Student Admission and Support	<ul style="list-style-type: none"> • Applications are submitted for admission to different courses through the online admission portal • Merit list is prepared and uploaded by fully computerized system • E-mail ids and contact numbers of all members of Anti

	Ragging Committee, Anti Ragging Squad and Internal Complaints Committee have been uploaded to the college website and students can communicate to the members through e-mail
Examination	<ul style="list-style-type: none"> • Question papers are received from the University online. • Examination fees collection and seating arrangement are done through MIS. • Internal examination marks are uploaded in University portal.
Planning and Development	<ul style="list-style-type: none"> • College has proposed complete office automation so as to make less paper office. • Automation will include students' database, faculty and staff database, feedback system etc. • Library is automated with SpndLMS software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Advanced Teaching Methodologies and Technologies	Nil	19/03/2019	20/03/2019	38	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	50	50	62

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Fund of Rs. 20,000 is given for international paper presentation. • Research Leave. 	<ul style="list-style-type: none"> • Interest free educational loans are provided to class IV employees and fee concession for their children studying in our college. Every year four to five staff members take advantage of this facility. • Premium of medical insurance policy is paid by the management wherein sum assured per person is Rs. 50,000/-. • Financial help is given during hospitalization or major illness for self and family members as and when needed. • In case of delays in receipt of salary grant, salary is given by the management. • College facilitates membership of cooperative credit society and obtaining bank loans. • Free one day tours and overnight tours at concessional rates are organized. • Subsidized gymnasium facility is provided. • Our in-house counseling cell organizes workshops on various topics such as Time Management, Health and Fitness, Fitness with Good Eating Habits, etc. 	<ul style="list-style-type: none"> • Book Bank • Student's Guidance Centre - Sanchetana • Student's Welfare Centre • Anti-ragging Cell • Prevention of Sexual Harassment Cell • Grievance Redressal Cell • Clothes Bank • Scholarships • Free Internet Surfing Facility • Mini Meal • Employability skills training by corporate • Financial Assistance Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every six months Internal Audit is done by an auditor in two parts. Firstly from April to September audit is done in the month of November of year and Secondly from October to March audit is done in the month of May of every year. The finalization Audit Report is handed over to Principal and after that Final Balance Sheet with Audit report is sent to Government Pay Unit officials. The Government Pay Unit keep calls for External Audit as per their requirement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Null	Null	Yes	IQAC
Administrative	Null	Null	Yes	iQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • MIS • Student Research Initiatives • Sports facilities established in the school premises for our students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Mindful Conversations	18/06/2018	18/06/2018	18/06/2018	41
2018	Lecture on Google Classroom	14/07/2018	14/07/2018	14/07/2018	31
2019	Workshop on Intellectual Property Rights	18/03/2019	18/03/2019	18/03/2019	41
2019	Lecture on MOOC	18/03/2019	18/03/2019	18/03/2019	36

2019	Workshop on Advanced Teaching Methodologies and Technologies	19/03/2019	19/03/2019	20/03/2019	38
2019	Discussion on New NAAC Guidelines	25/03/2019	25/03/2019	29/03/2019	42

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A series of workshops on 'Understanding Gendered Nature of Everyday Living, Labour and Sexual Harassment' and 'Understanding Gendered Nature of Social Change' in collaboration with Akshara Gender Resource Centre	08/12/2018	31/01/2019	230	Nil
Doosra Chashma - A Film Festival Exploring Gender	05/09/2018	06/09/2018	30	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- College uses LED Bulbs to conserve energy.
- "Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom
- Environmental awareness campaigns by organizing seminars under NSS Unit.
- Environmental Science tours are conducted to create awareness and conservation of biodiversity among the students.
- Eleven students along with a teacher participated in the solar study lamp making organized by IIT Bombay, as a part of their Diamond Jubilee Celebrations. These students have become Solar Ambassadors and were part of the making the world record.
- As a part of their first BSc (subject EVS) syllabus An Industrial Visit to "Adani Dahanu Thermal Power Station" on 11 September, 2018, was arranged with 92 students 3 staff members Students understood the renewable sources of energy which was explained well in the plant by their

staff. • Students prepare projects on “Environmental Science” as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	6
Ramp/Rails	Yes	6
Scribes for examination	Yes	6
Rest Rooms	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Policy Booklet	15/06/2018	Necessary changes have been incorporated as per the norms and guidelines of the new University Act. The LMS (Local Management Committee) has been converted into CDC (College Development Committee)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Save the girl child	11/10/2018	11/10/2018	52
Run for unity on the occasion of National Unity Day	31/10/2018	31/10/2018	10
Women Safety and Empowerment programme	20/12/2018	20/12/2018	30
Rally on the occasion of Constitutional Day	25/01/2019	25/01/2019	64
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Energy Saving and Conservation.
- Efforts for Carbon neutrality
- Waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Welfare services to support underprivileged students to complete higher education

1. Title of the practice Welfare services to support underprivileged students to complete higher education

2. Goal Since its inception, the college has worked determinedly in the spheres of women's education and welfare activities, especially for needy, underprivileged by providing them access to free/subsidised education. The motto of the college is to assist the students' complete higher education by providing them physical, psychological and financial support.

3. The Context Majority of our students are from socio-economically challenged segments of the society. Personal interaction with students has revealed that familial and financial constraints prevent them from completing higher education. Because of this background our students face number of hurdles while completing their education and achieve goals. In addition to financial help like subsidized fees, scholarships and interest free loans, college also provides various welfare services. We strengthen their confidence and determination by giving them a helping hand and leading them towards the fulfilment of their dreams.

4. The Practice Book bank Under Book Bank scheme a set of textbooks is provided to needy and bright students for one academic year against a refundable deposit. Students have to fill up an application form to avail this facility. Students are shortlisted on the basis of information provided in the form, personal interaction and recommendation from teachers.

Food for soul Many of our students cannot afford two meals a day, which affects their studies and overall health. We have launched the Mini Meal programme, where needy students are given a balanced meal including a fruit on every working day. This programme has resulted in better health and improved academic performance of the beneficiaries. Students are selected on the recommendation from teachers and are given a card to avail this facility.

Medical Centre A medical centre is established in the college where a doctor comes twice a week. Students are given regular check-ups, follow-up treatment and medicines at nominal charges. Medicines are given free.

Sanchetana This centre provides personal counseling services to students and staff with the help of qualified professionals, who offer guidance for personal, educational and career problems. The centre also conducts regular workshops on personality development and leadership training.

5. Evidence of success Every scheme has helped students in some way in shaping their career. While Food for Soul (Approx. 200 beneficiaries per day for 150 days in a year) has seen the improvement in attention span as well as attendance, Book Bank (Approx. 300 beneficiaries per year), Medical Centre (Approx. 175 beneficiaries per year) and counselling service has been used by many students. Add-on courses have improved students' chances of employment whereas Employability Skill Training which is aimed at final year students has facilitated placement of more than 100 students every year. It has also helped in improving their self confidence.

6. Problems encountered • Raising funds to sustain these programmes is difficult. The Trust works very hard in raising resources. • Identifying and Reaching to needy students. • Co-ordinating with corporate partners for availability of slots in timetable and space.

2. Enhancing Leadership skills of Preadolescent Girls through Emotional Intelligence.

1. Title of the Practice Enhancing Leadership skills of Pre-adolescent Girls through Emotional Intelligence.

2. Objectives of the Practice Objectives For school children • To promote holistic development of personality. • To provide opportunities for Socio-emotional development. • To help children learn to recognize positive qualities in themselves and others. • To provide opportunities to develop and enhance Emotional Intelligence in girls • To build confidence for public presentation. • To develop skills of spontaneous communication. • To develop

intrinsic motivation For students of the department of Human development • To provide gain insights into various components of Emotional Intelligence • To provide opportunities to develop skills to enhance Emotional intelligence and socio-emotional growth in children • To learn skills to develop and conduct a programme to enhance leadership skills in children. 3.The Context Smt. P N Doshi Women's College is conducted under the aegis of SPRJ Kanyashala trust. The trust also conducts a Gujarati medium school and English medium school from grades preprimary to tenth for the lower socioeconomic section of the population residing in the neighbourhood of Ghatkopar. There was a felt need to enhance the holistic development of girls studying in the school as they lacked opportunities to develop various aspects of their personalities and leadership qualities. Life skills-based education is now recognized as a methodology to address a variety of issues of child and youth development. Life skills include psychosocial competencies and interpersonal skills that help people make informed decisions, solve problems, think critically and creatively, communicate effectively, build healthy relationships, empathize with others, and cope with managing their lives in a healthy and productive manner. After detailed observation and study of the girls, the department of Human development formulated objectives to help develop various aspects of personality and leadership skills such as motivation, resilience, frustration tolerance, conflict resolution, Emotional intelligence, Relationship management, Anger Management, Optimism and Communication Skills. The TY BSC students and the teachers of the Human Development Department, S.P.N Doshi Women's College, Ghatkopar are involved in this project. The department has been involved in this project for the last eight years. • The first phase was conducted for 4 years (2012-2013 to 2015-16) with Fifth grade girls of the Gujarati medium and continued till they reached Eighth grade. • The next phase was for three years (2016-17 to 2018-19) with the English medium girls. Each Module was carefully planned. The modules included were Self awareness, Emotional literacy, Management of Emotions, Motivation, Anger Management, Conflict Management, Communication Skills, Negotiation skills, Relationship skills 4.The Practice A series of workshops, games, and activities are conducted to enhance various skills. The sessions are conducted once a week .The school girls participate in the activities and games are undertaken. They also maintain a file of the activities they do. All the Modules are need based, relevant and planned carefully around one skill/topic that continues for a month. The girls get individual attention and debriefing of each activity helps them gain insight as they are divided into small groups and two Third year students are in charge of a group of 8students. The activities are conducted in the language that children are familiar with and numerous opportunities are given for self expression. The girls are given lots of reinforcement and efforts are taken to convey love, warmth and affection to ensure a feeling of safety and belonging during the sessions. The undergraduate students are given training and insights about each activity after which they interact with the girls to ensure hands on experience and one to one interaction. This initiative prepares the graduating students to be familiar with the concepts and methods to help them in their professional life. 5.Evidence of Success For students: Teachers report an increase in attendance, enhanced confidence and self esteem in the participating girls. They stated that their classroom involvement had increased. The Human Development faculty found that the girls gained confidence and expressed their thoughts, emotions and opinions openly. They became responsible, and developed good rapport with each other and the students. They were able to reflect better. The attendance and participation increased as they got involved in the sessions. Many students came forward to be group leaders. The Parents reported that their children had become confident, responsible, friendly and expressed eagerness to attend school. The sessions provided a unique opportunity to students of Human development to get hands- on experience of working with school students and gain insights into the areas and methods of

working with children. For Teachers The impact of sessions was studied through administration of psychological assessment tools both self constructed and standardized. The results were analyzed statistically to draw conclusions about the impact of the sessions. The studies conducted pre and post sessions have been presented as research papers both nationally and internationally. One book titled "Rising to the challenge: Unlocking leadership potential in school age children", 2016, Scholars Hub, New Delhi was published and eight research papers were presented in international conferences and published in reputed journals. 6. Problems Encountered and Resources Required The main constraint is time that is available for these activities. Though there is one hour allotted for this activity, more time and frequency would ensure efficacy and internalization of the insights and skills learnt. The school has time constraints and also the faculty of Human development has limited time to devote to these sessions. All the girls of every class would have benefited greatly from such sessions but there is a dearth of trained faculty members to conduct the sessions. 7. Notes (Optional) A well designed life skills program can achieve much in helping children become more responsible, healthy and resilient both during childhood and as adults. It would also help develop a combination of knowledge, values, attitudes and skills with a particular emphasis on those skills that is related to critical thinking and problem solving, self-management and communication and interpersonal skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.spndoshicollege.com/pdf/Best_Practices_2020_re.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness to support underprivileged students to complete higher education Since its inception, the college has worked determinedly in the spheres of women's education and welfare activities, especially for needy, underprivileged by providing them access to free/subsidised education. The motto of the college is to assist the students' complete higher education by providing them physical, psychological and financial support. Majority of our students are from socio-economically challenged segments of the society. Personal interaction with students has revealed that familial and financial constraints prevent them from completing higher education. Because of this background our students face number of hurdles while completing their education and achieve goals. Scholarship to needy students of our college for reimbursing their admission and examination fees under Shama- Koticha scholarship fund and Shama students Assistance fund and LBW trust fund. We strengthen their confidence and determination by giving them a helping hand and leading them towards the fulfilment of their dreams. We have two distinctive programmes for achieving this goal. They are as follows: I. MICRO-FINANCE PROGRAMME This micro finance program, known as SHAMA Well loan programme was started in April 2006, where students receive interest free loans for pursuing higher, technical education or professional courses in our own institute or an outside institute. As these courses have good job opportunities, students can easily repay their loans in installments after getting a job. Students get maximum 50 of the course fee as loan. Parents income certificate, ration card and living conditions are scrutinized before approving the loan. II. SCHOLARSHIP PROGRAMMES The SPRJ Kanyashala Trusts scholarship programmes provide financial aid to needy students to complete their graduation/ Masters programme. The interest from the corpus of each scholarship fund given below is used to pay part of the fees of needy students.

Provide the weblink of the institution

https://www.spndoshicollege.com/pdf/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Applying for Quality Audit (ISO) 2. Training teaching and non-teaching staff for MIS 3. External Academic and Administrative Audit 4. Organizing workshop for teachers on Teaching Learning criterion and methods 5. Enhancing research activities among staff and students 6. Conducting Energy Audit 7. Installation of Smart television sets in selected classrooms 8. Revisiting Vision and Mission of the college 9. Striving for Autonomy 10. Improving Placement Ratio 11. Motivating teachers and students to join various online courses