



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Smt. P. N. Doshi Women's College of Arts, Kum U. R. Shah Women's College of Commerce and Dr. (Smt.) Nanavati Bhanuben Mahendra Women's College of Home Science
• Name of the Head of the institution	Dr. Asha Menon
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225123484
• Mobile No:	9892474794
• State/UT	Maharashtra
• Pin Code	400086
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shreemati Nathibai Damodar Thackersey Women's University
• Name of the IQAC Coordinator	Ms. Amita Kendurkar
• Phone No.	02225135439
• Alternate phone No.	02225123484
• IQAC e-mail address	iqacspndoshi@gmail.com
• Alternate e-mail address	principalspndoshi@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)	https://spndoshicollege.com/pdf/AQAR_final_2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 	https://spndoshicollege.com/pdf/AcademicCalender2022-2023.pdf

5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.50	2003	21/03/2003	20/03/2008
Cycle 2	A	3.02	2010	28/03/2010	27/03/2015
Cycle 3	A	3.02	2016	29/03/2016	28/03/2023
Cycle 4	A	3.23	2023	19/07/2023	18/07/2028

6.Date of Establishment of IQAC	01/09/2004
---------------------------------	------------

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,				
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)
i. Under the PMMMNMTT scheme collaborated with Guru Angad Dev Teaching Learning Centre, S.G.T.B. Khalsa College, the University of Delhi Organizing a Faculty Development Programme (FDP) on "Teaching-Learning Digital Skills in 21st Century" from 26th July to 01st August, 2022.
ii. Successfully uploaded the Self Study Report (SSR), IIQA and DVV queries.
iii. Inauguration of the Ph.D. Research Center in Commerce.
iv. Signed MoU with National Skill Development Corporation (NSDC). Encouraged staff members to design courses under National Skill Development Corporation (NSDC) and Centre of Holistic Education, Training and Novel advancements (CHETNA).
v. Collaborated with local and other state colleges for Students-Teacher Exchange Programme.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year
--

Plan of Action	Achievements/Outcomes
1. Preparation for NAAC peer team visit • Formation of the Steering committee to file IIQA and prepare the	• The IIQA was prepared and the SSR along with DVV was successfully uploaded on the NAAC portal on 01 April, 2023. • Department wise PowerPoint for seven

Self Study Report (SSR) • Preparation and uploading of Self Study Report (SSR) on the NAAC portal • Department wise PowerPoint for seven years. • Interactions with the stakeholders to explain the peer team visit.	years was prepared. • Interactions with all the stakeholders were held. • The NAAC peer team visit was from 30 June to 01 July, 2023. With sustained efforts of all the stakeholder the institution received 'A' Grade – 3.23 CGPA (Fourth consecutive time)
2. Built and promote research activities by starting a Ph.D. Research Center	The college has successfully started a Ph.D. Research Center in Commerce. Three teachers have been appointed as Ph.D. Guides and four students have been allotted under them by the university.
3. Preparation for implementation of NEP.	The staff members across faculties, through the board of studies have prepared and submitted syllabi to the university according to the NEP guidelines.
4. Augmentation of the digital library.	The college library has subscribed to 210 e-books through Knimbus digital library platform and other open access resources are used. The platform can be accessed from anywhere by students and staff members through the college library web page round the clock.
5. Starting value-based, skill based, capacity building courses for students.	MoU with National Skill Development Corporation (NSDC) has been signed. 10 diploma & certificate courses will start in the academic year 2023-2024. 15 courses are designed for the Centre of Holistic Education, Training and Novel advancements (CHETNA) and submitted to SNDTWU for approval. The courses will be implemented in the AY 2023-24.
6. Collaboration with colleges for Students-Teacher Exchange Programme.	7 MoUs with colleges from different states have been signed for Student-Teacher Exchange Programme.
7. Strengthening academic and industry collaborations	MoUs with industries, institutions and training centers have been signed by various departments/faculties & Training and Placement Cell for student's capacity building

13. Whether the AQAR was placed before statutory body?	Yes
--	-----

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	18/12/2023

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	24/01/2022

15. Multidisciplinary / interdisciplinary
<p>Our college has earmarked a few multidisciplinary/interdisciplinary short-term vocational/professional courses for the students which include research methods and translation from English to Hindi. Additionally, create a credit structure that ensures, each student completes at least one vocational/professional course prior to graduation.</p> <p>Good Practice: Student research competitions organised by departments are open to all faculties to promote an interdisciplinary approach. For example, Home Science students can present paper on "Digital Marketing". Similarly, if the topic is "the effects of nutrition", students other than FSN department can also participate.</p>

16. Academic bank of credits (ABC):
Majority of our students have completed the registration process on the ABC portal. As per university rules, a student can take break in her degree programme and resume the same afterwards. With the advent of NEP, efforts will be taken to streamline it. Teachers are

trained and encouraged to use innovative educational techniques. For example, our English teacher shared 19 videos on YouTube.

17.Skill development:

To provide our students with opportunities in the job market and self-employment training, we collaborate with NSDC to offer vocational courses. Our institution has designed and offered 2/4 credit vocational courses to students to ensure vocational training is done before graduation. For example, add on courses in Python, Tally, Animation and Editing.

Good Practice: We have been collaborating with corporates to provide employability skills and soft skills training to overcome gaps and make the students job-ready. Training also includes orienting the parents toward job requirements.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution offers degree-level courses in Gujarati, Marathi, and Hindi. Despite Gujarati and English being the two official languages of instruction, students are free to answer the tests in any above languages they are comfortable with. We are planning to start a short-term course in Sanskrit.

The competitions/activities/events/festivals are celebrated in a traditional manner which enhances the cultural ethos and unity. Yoga training is given and International Yoga day is celebrated every year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

POs, SPOs, and COs have been framed. Our institute supports the students to achieve POs by offering bridge and remedial programs. Pos' achievement is systematically assessed to achieve learning outcomes. We plan to focus on outcome-based learning by introducing more skill-based courses.

20.Distance education/online education:

The institute is attempting to introduce blended learning by developing the necessary infrastructure and training faculty on the usage of ICT. The Human Development Department is developing online courses on "Natural Learning Awareness" keeping NEP needs in mind.

As a best practice, faculty and students are urged to enrol for online courses offered by SWAYAM, Coursera and MOOC platforms. This has helped students to learn courses of their choice and improve knowledge and skills. We also have students taking online courses offered by foreign institutions.

Extended Profile

1.Programme

1.1	484
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2494
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	388
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	
Number of outgoing/ final year students during the year	584
File Description	Documents
Data Template	View File
3.Academic	
3.1	
Number of full time teachers during the year	55
File Description	Documents
Data Template	View File
3.2	
Number of Sanctioned posts during the year	65
File Description	Documents
Data Template	View File
4.Institution	
4.1	
Total number of Classrooms and Seminar halls	29
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	40172029
4.3	
Total number of computers on campus for academic purposes	155

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Institution ensures effective curriculum delivery through a well-organized and standard process. The Program Outcomes, Program Specific Outcomes and Course Outcomes are framed for all the courses. Outcome based teaching methodology helps in planning curriculum delivery as well as evaluation methods. Effective curriculum delivery is substantiated by the Po’s and CO’s attainment.</p> <p>In the beginning of the year, the teachers prepare detailed teaching plans, which includes the time plan and the methodology used for teaching and share with students.</p> <p>The Institutional Academic Calendar is prepared taking into consideration academic terms, holidays and examination schedules announced by the university in the beginning of the year.</p> <p>The teachers update their day-diary on the institutional MIS to maintain a record of their daily academic and co-curricular activities; various teaching methods employed are regularly checked by the departmental heads and Vice Principals.</p> <p>Discussions about curriculum delivery are done both at departmental and faculty meetings. The record and discussion about the meeting are maintained in a minutes book. Platforms like WhatsApp, Instagram and Facebook are used to ensure effective communication of college activities and dissemination of study material with the students.</p>	
File Description	Documents
Upload relevant supporting document	View File

Link for Additional information	Nil
---------------------------------	-----

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of the academic year, the academic calendar is prepared based on the University calendar. All the activities are planned in accordance with the academic calendar prepared at the beginning of the semester. Teaching plans, departmental activities and committee activities follow this calendar.

The institution has a systematic system for examination. The semester wise timetable is prepared by the examination committee and the same is shared with the stakeholders. The examinations are conducted regularly as per the schedule.

The Internal evaluation of students' performance is regularly being carried out in line with the University's guidelines. Continuous Internal Assessment (CIE) includes various evaluation methods like formal internal assessment, group discussions, assignments, projects, presentations, quizzes, and seminars. Practicals are evaluated continuously in every session. These creative evaluation methods enhances pedagogy.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1800

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1800

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the Foundation Courses. Courses like Family Dynamics, Women’s Studies and Women in Changing India give different perspectives to students by developing awareness into relationships, gender equality, gender sensitization and laws for protection of women.

Courses like History as Heritage deal with cultural values help students to understand the rich cultural diversity of India. Subjects like Current Concerns include topics related to social issues and disparities. Personality Development courses shape-up the personality of students and make them aware of the importance of morals. Environmental studies orient the students to understand the role and responsibilities for creating a sustainable environment.

Internships, field-visits, guest lectures, and seminars reinforce these values among the students. This experiential learning inculcates core universal values like truth and righteousness, responsibility, generosity, respect and sensitivity towards fellow human beings. The value-added courses offered by the college and co-curricular activities also contribute in sensitizing students about relevant cross-cutting issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

337

File Description	Documents
Any additional information	View File

List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
---	---------------------------

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://spndoshicollege.com/pdf/Feedback-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of sanctioned seats during the year
1290

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
2.1.2.1 - Number of actual students admitted from the reserved categories during the year
388

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners
<p>The institution evaluates the learning proficiency of its students and devises specialized programs to address the needs of both advanced learners and those progressing at a slower pace. For advanced learners, the institution designs specialized programs and activities to provide intellectually challenging and enriching educational experiences, fostering continuous academic growth and achievements. These initiatives inspire students to pursue high university ranks, creating a sense of accomplishment.</p> <p>The Super 30 Program offers specialized support and resources to ensure advanced learners possess the necessary tools for academic excellence. The institution actively promotes the participation of advanced learners in diverse events, including seminars, conferences, and competitions at various levels.</p> <p>Furthermore, the institute provides a valuable platform for advanced learners through Memorandums of Understanding with Industries & Research Institutes, facilitating enriching</p>

collaborations and opportunities for practical learning and exposure.

For slow learners, the institution develops tailored interventions which include extra tutoring, revision sessions and additional instructional support, simplified notes and personal attention from subject teachers. Remedial coaching is provided for extra assistance. The learning process also includes assignments, practice tests, access to question banks and solving of question papers. Additionally, specialized counseling sessions are also offered to address the unique needs of these students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2494	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning experiences are enriched when students are given opportunities to actively participate in the learning process by engaging them in activities such as group discussions, debates, quizzes, assignments, group presentations, role plays, seminars and project writing.

Practical experiences are facilitated through field visits, industrial visits and internships, promoting experiential learning that connects theory to real-world applications.

Problem-solving methodologies are emphasized through research projects at both graduate and post-graduate levels, promoting critical thinking and analytical skills. Student's participation in annually organized student-led inter-collegiate research paper competitions, including Urjita, Trishool and International Economic Convention, intracollegiate research competition of the BMS department, reflect the commitment to enhancing learning through effective problem-solving approaches.

Furthermore, co-curricular activities, such as seminars and workshops, are also organized by our college to provide additional avenues for student engagement, skill development and knowledge enhancement. Students are encouraged to participate in a wide range of extra-curricular activities, including sports, extension programs, cultural events, and literary competitions. This holistic engagement helps to sharpen both intellectual and social skills, fostering the overall development of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In embracing contemporary pedagogy, our teachers employ a diverse array of ICT-enabled tools to elevate the teaching-learning process. The integration of smart boards, studio classrooms with recording facilities and a multimedia lab within the college setting goes beyond conventional methods, and empowers teachers to create and deliver content in visually compelling ways that resonate with students, making education a more interactive and enriching journey.

Teachers have thoughtfully crafted PowerPoint presentations to enhance the clarity and engagement of instructional content across various subjects. Additionally, they have made use of digital platforms like Google Classroom for seamless communication, content creation, resource sharing and assignment management.

Teachers have also actively created and published instructional content on YouTube and used various social media platforms such as Instagram and Facebook to share educational content, facilitate discussions and maintain an interactive virtual community.

In conjunction with these efforts, teachers have also effectively utilized information and communication technologies (ICT) to organize online internships, workshops, and guest lectures using digital platforms, aiming to offer students more enriched learning experiences.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination committee is constituted for effective planning and execution of assessment related work. The committee comprises of the Principal, faculty head, staff representative from every faculty and faculty -wise office staff.

The committee plans an examination schedule in accordance with the university calendar. The schedule is communicated with the staff and students. The assessment system is explained to the students during the orientation program and also to the students by staff members during their classes. The question papers are set and answer sheets are assessed as per the university guidelines.

The schedule for internal assessment is discussed and submission dates are decided considering the academic calendar of the institution. The method of evaluation and marking scheme is explained to the students. The marks obtained in the internal assessments are shared with the student. During the parent teacher interaction, the results of the internal assessment are discussed with the parents as well. The institution adheres to the norms set by the affiliating university for the external examination.

The notices about examination fees schedule, exam timetable, examination rules are regularly circulated and displayed on the notice boards and information related to examination is also circulated on WhatsApp groups and College Website.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The exam policy has defined practices to handle the complaints related to the exam. To make the examination system more efficient, complaints related to examinations are discussed in the exam committee meetings and need based decisions are taken and implemented.

Before the examination students are informed about rules and informed about the consequences of use of unfair means during examination.

At the college level, exam grievances related to administration are handled by designated office staff. For grievances involving university functionaries, the students are guided by exam committee members. The members are in constant contact with the university authorities for effective and timely redressal of exam related grievances.

Grievances related to evaluation are handled by the subject teacher. In case the students express dissatisfaction over the marking scheme, teachers reassess the answer sheet. Adhering to the open-door policy, the student can approach the head of department, faculty head or the Principal for any complaints relating to the evaluation system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Both teachers and students are well-informed about the defined Program and course outcomes. The teachers have formulated Program Outcomes (POs) and Course Outcomes (COs) that align the outcomes of the syllabus with the vision and mission of the college. These outcomes have been conveniently made accessible on the college website, allowing both teachers and students to review them at their convenience. Additionally, hard copies are distributed within various departments for quick reference by both faculty and students.

At the commencement of each semester, students undergo a comprehensive orientation to familiarize themselves with the syllabus. During this process, the learning outcomes are actively discussed, ensuring that students have a clear understanding of the objectives they are expected to achieve.

File Description	Documents
------------------	-----------

Upload any additional information	View File
Paste link for Additional information	https://www.spndoshicollege.com/pdf/Compiled_Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The mapping exercise undertaken by each department, that linked each CO to each PO on a three-point scale (strongly linked, moderately linked and poorly linked); served as the blueprint for the attainment process to be followed. The attainment process considered a composite score of 100 which students received on each course at the end of each semester. It consisted of two components, i.e. the continuous internal formative assessment score and the formal external summative exam score.

For computing attainment each student was again rated on a three-point rating scale. A score of 60 and above was assigned the rating 3 (above average performance). The score of 50-59 was assigned the rating 2 (average performance). The score of 49 and below was assigned the rating 1 (below average). In such a way each student was rated on each course they took under their respective program and their summative scores were pooled to arrive at the course attainment score for each and every course. These course attainment scores were extrapolated to the mapping sheets to consolidate the CO-PO attainment matrix. The CO-PO matrix thus obtained provided the cumulative attainment scores for each of the POs of each of the Programs offered by the institute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spndoshicollege.com/pdf/Compiled_Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

401

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://spndoshicollege.com/pdf/SSS--Analysis.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.74000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With an aim to create awareness among students the NSS, NCC units organize an array of programs which are beneficial to the students and orient the students to community service. The Institutional Social Responsibility (ISR) and the Departmental Social Responsibility (DSR) activities also help in holistic development. Activities conducted under the Unnat Bharat Abhiyan, residential camps in the village showcase the institution's commitment to the community. Activities like health check-ups, voter id registration and PAN card registration are undertaken. Rainwater harvesting, preparing soak-pits, etc. help students understand the need for water conservation.

To honor sacrifices, recognition of efforts towards nation building commemorative days were celebrated. Shivswarajya Diwas, Kargil Vijay Diwas, Gandhi Jayanti, constitution day, Voters

registration drives, Yoga Day were organized.

Student's participation in activities like tree plantation, cleanliness drives, beach cleaning drives are aimed to create awareness about the environmental issues.

Students' participation in the extension activities like rallies, residential camps, leadership camps sensitizes the students regarding various social issues and develops a sense of commitment towards the society. Interactions with the community develops self-confidence and empathetic outlook towards social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1012

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

26

File Description	Documents
------------------	-----------

e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is equipped with 27 well-ventilated and well-lit classrooms with availability of smart boards, white boards and internet connectivity and 17 well equipped laboratories spread across two wings (A & B Wing) of the college building.

Studio classrooms and multimedia laboratory with the latest recording technology arrangement like MAC OS /windows system and N-computing connectivity are available for teaching learning activities. These laboratories are used for conducting lectures in blended mode and also for recording purposes.

The institute has two seminar rooms, Auditorium, Research Cell, Store Rooms, Record Room and Examination Store Room. In the year 2022-23, Commerce Ph.D. Research Centre was set up to encourage and facilitate research activity.

Subscription to the LMS System and Zoom platform was continued. For optimal use of infrastructural facilities, a master timetable is prepared according to the requirements of all the sections.

The library has a rich collection of reference books and sources. Furthermore, the library subscribes to e-resources and has an internet center for students, which facilitates them to browse educational resources free of cost. For maximum utilization of available space staggered class timings is followed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution believes in the all-around development of the students. The college provides essential amenities to promote participation of students in extra-curricular and co-curricular activities like sports, literary and cultural activities.

The college has a sports-cum-gymnasium room with facilities for indoor games and gym equipment. The open area on the ground floor (6300 sq.ft.) is used for practicing outdoor games and the weekly NCC parade. The students for athletic practice use a terrace turf (5000 sq.ft.) on the premises of the Management-run school in the vicinity. For monitoring and enhancing sporting performances of students in various sporting activities, coaches are appointed.

The multipurpose room and the open area of the campus and well-equipped auditorium are utilized for sports & cultural practices. The necessary sound system and some basic musical instruments are available in the institution. There is a pre-booking system for the multipurpose room and auditorium to ensure optimum and smooth utilization.

The college arranges required infrastructure facilities and equipment as per the need of a particular event.

Professional trainers are engaged to train the students for intercollegiate cultural competitions. The outcomes of these training have translated into students earning accolades for their performances in competitions at various levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6340915

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated with a barcode system. The library software SpndLMS is designed by a local software developer best suited to the functioning of our library. SpndLMS is upgraded with new features as per the need of time. Different modules in the library software are Data entry module, Serial Control module, Circulation module, Book Bank module, Stock take module, Withdrawal module, Search module (OPAC), Statistics module, Reports module.

In the year 2022-2023, the server pc has been upgraded to i5 intel core configuration system with windows 11 operating system and the library software is made compatible with these advanced features.

In the year 2022-2023, the library has subscribed to 212 titles of e-textbooks worth Rs. 5,09,505.58 through Knimbus Portal. The subscription period is of one calendar year ie. December 2022 to November 2023. Knimbus subscription facilitates multiple access at the same time. Online digital resources can be remotely accessed 24X 7 by students and staff members. For seamless digital access of resources, the application is also available on the mobile phone. The Knimbus dashboard can easily manage content, users and permissions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources		A. Any 4 or more of the above	
File Description		Documents	
Upload any additional information		View File	
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)		View File	
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)			
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)			
821414.5			
File Description		Documents	
Any additional information		View File	
Audited statements of accounts		View File	
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)		View File	
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)			
4.2.4.1 - Number of teachers and students using library per day over last one year			
350			
File Description		Documents	
Any additional information		View File	
Details of library usage by teachers and students		View File	
4.3 - IT Infrastructure			
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi			
<p>The institution has four computer laboratories. In the year 22-23, Computers in computer laboratory 1, 2 and 3 were upgraded with 256 SSD and 8GB RAM and computers in computer laboratory 4 were upgraded with 512 SSD and 16GB RAM. Servers in computer laboratory 3 are upgraded with a 32GB-ITB SSD. The licenses of software are renewed as per the requirement. Computer laboratories have display sharing systems, printers, and scanners.</p> <p>The Document Management System and Online inward / outward system were tailor-made to suit the needs of the institution. All administrative offices and library are computerized with standard software. Principal, Vice Principal's cabins, and staff room have an adequate number of computer terminals with internet facility, printers, and all are connected through LAN. Department laptops were upgraded to Windows 11 OS.</p> <p>The college campus is enabled with 100 MBPS Bandwidth Wi- Fi to provide an IT-enabled teaching-learning environment.</p> <p>A Canon 200D Camera is added to the multimedia laboratory.</p> <p>Out of a total of twenty-nine classrooms, four are studio recording classrooms and the remaining has access to laptops and projectors, either fixed or portable. Smart Panel installed in the Human Development laboratory is an advanced version of the smart studio classroom.</p>			
File Description		Documents	
Upload any additional information		View File	

Paste link for additional information	Nil
---------------------------------------	-----

4.3.2 - Number of Computers

155

File Description	Documents
Upload any additional information	View File
Student - computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6819733

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For optimal usage of space to accommodate the offered courses the college works in staggered timings and a master timetable is prepared.

Campus and maintenance manager have been appointed for regular maintenance work. A person is appointed for maintaining ICT facilities.

The institution has an auditorium, seminar rooms and multipurpose room. Students and staff can use these spaces for academic, co-curricular and extracurricular activities. To avoid clashes in event planning, pre-booking system of the campus facilities is followed. Stocktaking of laboratory equipment and library resources is done annually.

Infrastructure related maintenance issues are noted in a register and also verbally communicated to the maintenance managers. If the issues are not resolved, the Principal and/or Registrar are approached to ensure effective and timely resolution of the issue.

All the maintenance related work is handled by in-house staff appointed by the Trust. Annual maintenance contracts are done for electronic devices and other equipment. Pest control is done at regular intervals. To maintain cleanliness on campus, external agency has been employed, a class-wise schedule of cleanliness is prepared. Cleanliness on campus is monitored through swachhta app.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

105	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

484	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
--	---------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
--	---------------------

File Description	Documents
------------------	-----------

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

121	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution provides opportunities to students by allowing them to share their expertise and skills in organizing various college-level activities. The college ensures representation

of students in various academic and administrative bodies. The institution supports the students in organizing and coordinating various activities throughout the year. The student-led seminars and academic clubs Infomaniac, Psynergy, Vichardhara, Hindi Sahitya Sabha are activities by the students and for the students. Students play a key role in planning and execution of various events in the college such as Foundation Day and Annual day celebrations. They are active forerunners in organizing literary and cultural extravaganza, Utsav- the Annual College Fest. Their involvement in NCC and NSS boosts their confidence and helps them develop their leadership and team building skills. A special publication of the journal in the year 2022-2023, Research IMPRINTS was entirely a student-led edition. Students' corner in the annual college magazine, AALEKH is a regular practice adopted by our institution.

The students' representation in the Statutory Committees of the institution such as Internal Quality Assurance Cell, College Development Committee, Internal Complaint Committee, Anti-Ragging Cell, Grievance Redressal Cell, Women's Development Cell, and Student's Council exemplifies their active engagements in the administration of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association "SAANIDHYA-SPND ALUMNI ASSOCIATION" bearing registration number: 994/2019.

The primary objective of the association is to provide a platform for the alumni to connect with the institute and bring their insights into different aspects of institutional functioning.

The alumni are invited as resource persons. They also help the institution to arrange guest lectures by the experts in the field. Conducting Mentoring sessions and sharing their experiences from the industry allows the current students to get an insight into the contemporary requisites of the work life. Arranging career guidance sessions and getting internships and placements for the present students through their recommendations is a regular practice of the institution. Their participation in different Statutory bodies such as IQAC and CDC plays a vital role in bringing certain significant changes to enhance seamless functioning of the institution. They provide valuable inputs for updating the curriculum and needed add-on courses on the basis of industry expectations.

The institution provides an opportunity for creating a network by organizing an Alumni meet on May 01 every year. It is an opportunity for interacting with their classmates and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION- <https://spndoshicollege.com/vision.php>

MISSION- <https://spndoshicollege.com/mission.php>

The perspective plan prepared by the IQAC is based on the vision of the institute. The plan is implemented through formulation of committees. Under their aegis, curricular, co-curricular and extra-curricular activities are organized in alignment with the vision and mission of the college.

With a mission to develop multidisciplinary skills-based education, add- on courses and certificate courses are offered to the students along with the organization of research-based events. NSS, NCC, cultural committees, students’ council and subject related student’s associations also organize several activities and events leading to the holistic development of students.

Further, students actively volunteer in organizing the activities like seminars, inter-collegiate competitions and festivals. Students also have representation in IQAC, CDC and Internal Complaints Committee.

The day to day functioning is monitored by the Principal. The trust members also meet the staff to discuss and monitor the adherence to vision and mission of the institution twice in a semester.

The governing bodies like the IQAC, CDC comprising the Principal, trust members, representatives from the industry, student, staff and alumni govern the overall academic and administrative processes of the institution.

File Description	Documents
Paste link for additional information	https://spndoshicollege.com/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management. The management, Principal, staff members and student’s representatives work as a team in committees like the IQAC, CDC activities. Policy decisions are made in a consultative manner in all the statutory and non-statutory committee meetings.

Staff members have autonomy to bring proposals for organizing activities and upgrading infrastructure which are well supported by the Principal and the management. To validate the same, given is a case study

CASE STUDY - Student’s Council -

Organizing the Inter-collegiate Cultural Festival in the Year 2022-2023 saw normalization of college life post COVID. Students across the faculty resonated a demand to have the college cultural fest at a grand level. Considering that a two-day intercollegiate cultural fest was organized for the first time by the college. 36 colleges and approximately 250 participants from Mumbai colleges participated in the events making it a grand success. The students were at the forefront playing an active role in planning, organizing and conducting the events.

File Description	Documents
Paste link for additional information	https://spndoshicollege.com/studentsassociation.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of Perspective Plan is exemplified as below:

GOAL II- To enhance learning through increased use of ICT and new technology strategies planned:

- Blended teaching learning opportunities through subscribing and using the Zoom app.
- Teachers’ training for using various e-learning platforms - FDP on 'Teaching learning Digital skills in the 21st Century' was conducted in collaboration with GAD TLC under PMMNMTT and training of teachers to use smart panels.
- Develope-content bank by the teachers
- Subscribed to Knimbus- an e- resources platform for the teachers as well as students.

GOAL IV: TO STRENGTHEN RESEARCH WORK BY STAFF AND STUDENTS:

- Ph.D. Research Center in Commerce was established and 3 guides were appointed. 4 students are allotted to the guides.
- Benefits like financial assistance and special leaves for research
- Release of Research Imprints - Special Student’s Edition.

GOAL V: TO USE MIS IN ALL ACTIVITIES SO AS TO CREATE ROBUST SYSTEMS

- MIS & DMS were developed to suit the institutional needs.

GOAL VII: TO PROMOTE SOCIAL CHANGE THROUGH SOCIAL COMMITMENT

- The institution adopted 5 villages under Unnat Bharat Abhiyan and organized activities like wellness and nutritional awareness, menstrual health and hygiene awareness, pan card and bank account opening drives for the villagers.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://spndoshicollege.com/pdf/perspectivePlan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is managed by the SPRJK Trust. The apex governing bodies- CDC and IQAC play a key role in overall functioning of the college. Based on their recommendations major financial and infrastructure-related decisions are taken by the management in consultation with the Director and Principal. The organizational set up is given in the organogram. The principal is in- charge of academic and administrative functions, which are shared with IQAC, Vice Principals / Coordinators/ HODs, Registrar and Librarian. The registrar looks after the financial and administrative matters and also acts as a link between the college and the office of Joint Director of Education. Statutory and college level committees are constituted and function as per the guidelines given by competent authorities. These committees consist of teachers, administrative staff and students from all faculties. SOPs are in place for smooth functioning of committees. Institutional policies are defined in the policy booklet, which are amended as per the need of the time. The Institution strictly follows the UGC norms and guidelines for appointments, promotion, and service rules of teachers and librarian. The State Government MCSR Code is followed for the appointments and Promotions of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://spndoshicollege.com/pdf/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
--	---------------------

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes effective measures to assist the teaching staff to enhance their professional skills and upgrade themselves.

For the Teaching Staff -

- Annual research fund up to Rs.4,00,000 for participating in international conferences / seminars/ workshops/ major /minor projects
- Special Full Pay Doctoral Research Leave up to 15 days in the tenure of service
- Incentives for successful completion of SET/NET/Ph.D. to unaided staff
- EPF and Maternity leave for 6 months for unaided teaching staff

For the Non-Teaching Staff -

- Interest-free educational loans/fee concessions to children of class IV employees studying in the institution.
- Premium of medical insurance policy, paid by the management, sum assured Rs. 50,000/ per person
- Financial aid during hospitalization/major illness for staff and family members (if needed) .
- In case of delay in receipt of salary grant, salary given in advance by management.
- Facilitates membership of cooperative credit society and obtaining bank loans.
- One day/overnight tours at concessional rates.
- Monetary incentives during festivals.
- EPF and Maternity leave for 6 months

Other Welfare Measures -

- Psychological first aid and counseling through 'Sanchetana' guidance and counseling center to staff
- Special programs for the physical and psychological health of the staff (Life skills development/ Yoga/ Meditation/ Spiritual wellbeing/Health checkups)

File Description	Documents
Paste link for additional information	https://spndoshicollege.com/pdf/Institutional_Policies.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has annual performance appraisal system for teaching and non-teaching staff in place.

- For the Teaching Staff- There is a two-pronged approach towards teachers' appraisal:

A self- evaluation report is made by the teachers on various criteria such as- Academic activities, additional qualification attained, activities related to Professional development, curricular,co-curricular and Extra-curricular activities, and contribution to committee work. This is reviewed by the HOD, Vice Principal, and Principal. Besides this, teachers are evaluated for PA on five-point rating scale by reporting officer and reviewing officer. The faculty is also evaluated by the students on certain attributes like completion syllabus on time, regularity of lectures and their preparation levels.

Based on the self-assessment and assessment by the students, a personalized feedback is given by the Principal emphasizing the scope for future improvement.

- For the Non-Teaching Staff - As per the guidelines of the Govt. of Maharashtra, the annual performance appraisal system includes

Part B (1)- General information, academic background

Part B (3)- Specific goals achieved, if any

Part B (4)-Estimate of general ability and character reviewed by the Reporting officer.

The above-mentioned self-assessment form is reviewed by the Principal.

Besides these, the institution conducts Academic and Administrative Audit annually.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	View File
-----------------------------------	---------------------------

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial support provided by the government agencies are audited by the respective Government Departments. Transparency and accountability are ensured by conducting an annual internal audit of the statement of accounts. Half yearly Internal Audits are conducted by an Internal Auditor appointed by the management. The Audit report along with Balance Sheet is handed over to the Management and the Principal, which is forwarded to Joint Director of Education. Queries are resolved on a timely basis. Suggestions given by the auditor are implemented. NSS and scholarship funds are audited by the concerned authorities. The Institution has audited its financial accounts which include the detailed income and expenditure of the Institution till the assessment year 2022-2023. The stakeholders of the Institutions have access to the audit report which is prepared, presented, and certified by the auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1618871

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The trust, relentlessly working in the field of girls' education, plays a pivotal role in raising financial resources for the institutions by developing a trusting relationship with the individual donors, philanthropists and corporates, who fund various schemes and scholarships for deserving and needy students.

Government scholarships are received by the students by submitting the necessary documents in time. Transparency and accountability are ensured by conducting an annual internal audit of the statement of accounts.

For optimal utilization of funds at the beginning of the academic year the management, Principal, and the office staff prepare a budget. Budgetary provisions for the library are also made. The budget is passed in the CDC. Event based budgets are also made and submitted to the accounts department. For utilization of funds, quotations from concerned vendors are taken and orders are placed to the best suited quotation. The expenses are monitored by the Principal, accounts department and the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Keeping in mind the Perspective Plan of college, IQAC identified a few areas to work on, two of which are described below:

1. Undertaking Sustainable Green Initiatives:

Creating awareness among the students about environmental issues and reduce, recycle and reuse of paper has been our regular practice. In addition,

- Green Audit was conducted.
- Solar panels, LED lights and Energy-efficient star-rated appliances were installed and timely replaced.
- Rainwater harvesting system was augmented.
- Pots of Green plants at various spots in the campus are kept.
- Document Management System and scanned copies of question papers in the library instead of hard copies help to reduce use of paper.

2. Enhancing digital skills of teachers:

IQAC ensured that the teachers are conversant with digital tools for Teaching and Learning. FDP on 'Teaching-Learning Digital Skills in the 21st Century' helped our teachers to improve digital skills. They were also given hands-on training to use the studio recording classrooms. To enhance use of ICT, Microsoft teams and Zoom were subscribed. Use of Google classroom was also encouraged. The college campus is enabled with strong wi-fi connectivity to provide an IT-enabled teaching-learning environment. DMS enables the teachers to keep all their records of teaching and activities online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC supervises and assesses the teaching-learning process regularly in the following ways:

- Feedback on standardized format on curriculum is obtained from all the stakeholders
- In the departmental meetings the implementation of the teaching plan is discussed.
- Fortnight Meetings of faculty heads with Principal and Monthly Departmental Meetings discuss pertinent issues
- Academic & Administrative Audit is conducted internally and externally to review the teaching learning process, teaching pedagogy employed and performance assessment
- Review of learning outcomes is analyzed through calculation of attainment of PO's, PSO's and Co's using the internal and external examinations, thus helping teachers to identify the lacunae in the student performances and their causes. Strategies like remedial classes for weak and slow learners and extra resources for advanced learners are implemented. (Refer 2.2.1)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women empowerment is the essence of our institution which is reflected in the vision and mission statements of our college. The syllabi of the various under-graduate and post-graduate programs offered in the institution include courses like Women's Studies and current concerns, through which the students are made aware of gender related issues and empowerment. It is against this backdrop that all our curricular, co-curricular and extra- curricular activities are planned and executed with focus on gender sensitization, legal aspects related to women, women empowerment, premarital counseling, sex education, self-defense, health, nutrition and well-being. A Gender Audit was conducted to understand the position of the college with regards to gender related facilities provided to staff and students and identify areas that can be improved.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/folders/1MYSqnAw96SPS10BuE8QEu5bXsHjNRcip
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>o Safety and security: 24/7 CCTV coverage are available in the entire college campus and lady peons are stationed at every floor in both the wings ensuring vigilance & security for the students and staff.</p> <p>o Counseling: A full-time female counselor is present in our Counseling Cell Sanchetna, which is managed by the Department of Psychology, to provide emotional first aid to students.</p> <p>o Common Rooms: Students' Common Room is available for students on the ground floor of the college building in the area adjacent to the college canteen.</p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
---	-----------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following are the initiatives taken towards the waste management of solid waste and E-waste.

Solid Waste Management

- We rigorously ensure waste segregation by installing Dry and Wet Waste bins in the College. Both these wastes are collected by the Local BMC workers on a daily basis.
- Students are routinely educated about segregation of Dry and Wet waste.
- Reuse of blank papers is used in the college wherever possible.

E-Waste Management

Electronic goods are put to optimum use. Maintenance and repairs are done regularly to ensure the longevity of the equipment. The IT support staff declares a machine to be redundant, then

it is handed over to the maintenance department who disposes it through e-waste dealers. Necessary entries are then made in the Dead Stock Register.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File

Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The institution has been taking several efforts and initiatives in providing an inclusive and harmonious environment in all aspects of institutional functioning. College offers admission to the students from all religions, castes, regions, languages and communal and socio-economic groups. Financial, medical and nutritional support is provided to needy and/or meritorious students conscientiously based only on their requirement regardless of their backgrounds. Values like tolerance, secularism, peace and harmony are inculcated among the students through curricular and extra-curricular activities. Regular events are organized to celebrate and respect the rich cultural diversity of our nation. Also, seminars and workshops are conducted to create awareness regarding unity in diversity. The NSS and NCC units of the college organize various events themed around social issues.</p> <p>Our DSR and ISR go a long way in making our students responsible citizens as envisaged in our vision statement. These initiatives have helped students to be sensitized towards social issues and also be more sensitive towards the needs of the less privileged. They also learn to understand and respect others’ point of views and feelings and develop a sense of gratitude and altruism.</p>
--

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

<p>7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens</p> <p>Our vision emphasizes women's education that empowers them to become responsible citizens who would contribute to building a healthy society. Through the syllabus we inculcate values among the students enshrined in our Constitution, making them aware about their rights, duties and responsibilities as citizens of India. Among the staff and students, a sense of national pride and responsibility is developed to maintain the legacy and carry it forward to the future generations. Keeping this in perspective, the various departments organize programs on occasions like Maharashtra Day, Constitution Day, Voters Registration drive, International Women’s Day, Teacher’s Day and birth and death anniversaries of eminent social reformers. The NSS and NCC units organize several events to foster constitutional values and obligations. Activities are undertaken by them under the banner the Swachch Bharat Abhiyan. Also, they organize Disaster Management Camps, Leadership Camps, Rallies / street plays, residential camps to create awareness about environmental issues. In line with the Government initiatives annual blood donation camps, cleanliness drives on Mahatma Gandhi Jayanti, beach cleaning after Ganesh festival, flag collection from the roads after Independence Day and republic day are taken up to make them realize their civic duties.</p>

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
---	------------------------------

File Description	Documents
------------------	-----------

Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution is persistently working in shaping students' personality as responsible citizens through various activities organized by different committees. Workshops, webinars, conferences, expert talks, interactive sessions, competitions are organized on different commemorative days, events, and festivals. These activities convey an inspirational and motivational message to the students making them sensitive towards the need to serve the society. The importance of cultural values and modernity is conveyed through these programmes. Hence various departments and committees organize and celebrate national days like Republic Day, Independence Day, Voter's Day, Constitution Day. And international days like Yoga Day, Suicide Prevention, Mental Health Awareness are celebrated to inculcate the spirit of national unity and integrity among all the stakeholders. Birth and death anniversaries of famous personalities are celebrated to share their exemplary lives and focus on their valuable contribution towards nation-building, and progress of mankind in general.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I

1. Title of the Practice

Enhancing Sustainable Green Initiatives

2. Objectives of the Practice

- To reduce energy consumption and carbon footprints
- To arrange environment awareness programmes for staff and students and reach out to community through them
- To inculcate eco-friendly behaviors / habits in students

BEST PRACTICE - II

1. Title of the Practice

Enhancing Research Activities in the Institution

2. Objective of the Practice

To build research culture of the institute by encouraging and facilitating staff and students to undertake research activities

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the most important thrust areas of the institution is to support girls to pursue and complete higher education. Personal interactions with students through the mentoring system of the college enables us to understand that a sizeable number of students enrolled in our college are pursuing higher education despite numerous academic, familial and financial

challenges and this may result in a high drop-out rate. The institutional authorities have addressed this need by instituting a comprehensive array of financial and scholarship schemes to ensure wide coverage of both needy and/or meritorious students under its ambit. Every effort is made to generate funds through philanthropists and donors to meet the needs of students enrolled in various courses. The students who are academically weak are helped with mentoring, peer tutoring, extra coaching and additional writing practice. The untiring efforts of the institution has benefitted a large number of needy and/or meritorious students who have taken advantage of this facility to realize their dream of successfully completing higher education and building their careers for a productive future. Robust placement drives and trainings also ensure the students attendance with the hope of suitable jobs

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Preparation for Autonomy.
2. Implementation of NEP.
3. Measure to ensure digital literacy and job readiness among students.
4. Applying for funds from government agencies.
5. Augmentation & up gradation of infrastructure.
6. Addressing drop-out rate of students.
7. Augmentation of the digital library.
8. Expanding Academic & Industry collaborations.